
Total Leave™

A powerful leave management and compliance platform for HR

An easy, online way to plan and take leave for employees



unum®

Today, a great leave program is key to building and maintaining workforce wellness

- **Over one-third** of U.S. workers say paid leave is their most desired workplace benefit.¹ They need to be able to plan and take leave easily and without confusion.
- **HR** is often overloaded when it comes to leave — slowed down by legacy systems that can't keep up and compliance challenges that get more complex every day. They need to be freed up to focus on what matters most.

¹ Human Resource Executive, These are the benefits employees want most, 2021.

The Total Leave difference

Unum Total Leave brings all your leave and disability benefits into one comprehensive program — and delivers them through simple and engaging digital experiences that make everyone's life easier. We keep your business moving forward while supporting your employees through life's many challenges.

The Total Leave advantage

- ✓ **Self-service leave center for employees**
24/7 leave hub helps employees confidently plan, take and return from leave
- ✓ **Leave manager for HR**
Leave and absence dashboard helps HR easily track and manage leave for the entire organization
- ✓ **Advanced integration**
Integration, automation and real-time data management across all leave types create a faster, more streamlined process
- ✓ **Automated compliance engine**
Based on decades of Unum experience, automation helps take compliance off HR's plate — with indemnification that includes negligence and no financial cap on damages
- ✓ **Total Leave specialists**
Expert, empathetic leave specialists with a proven track record stand ready to tackle the toughest challenges and ensure employees get the help they need



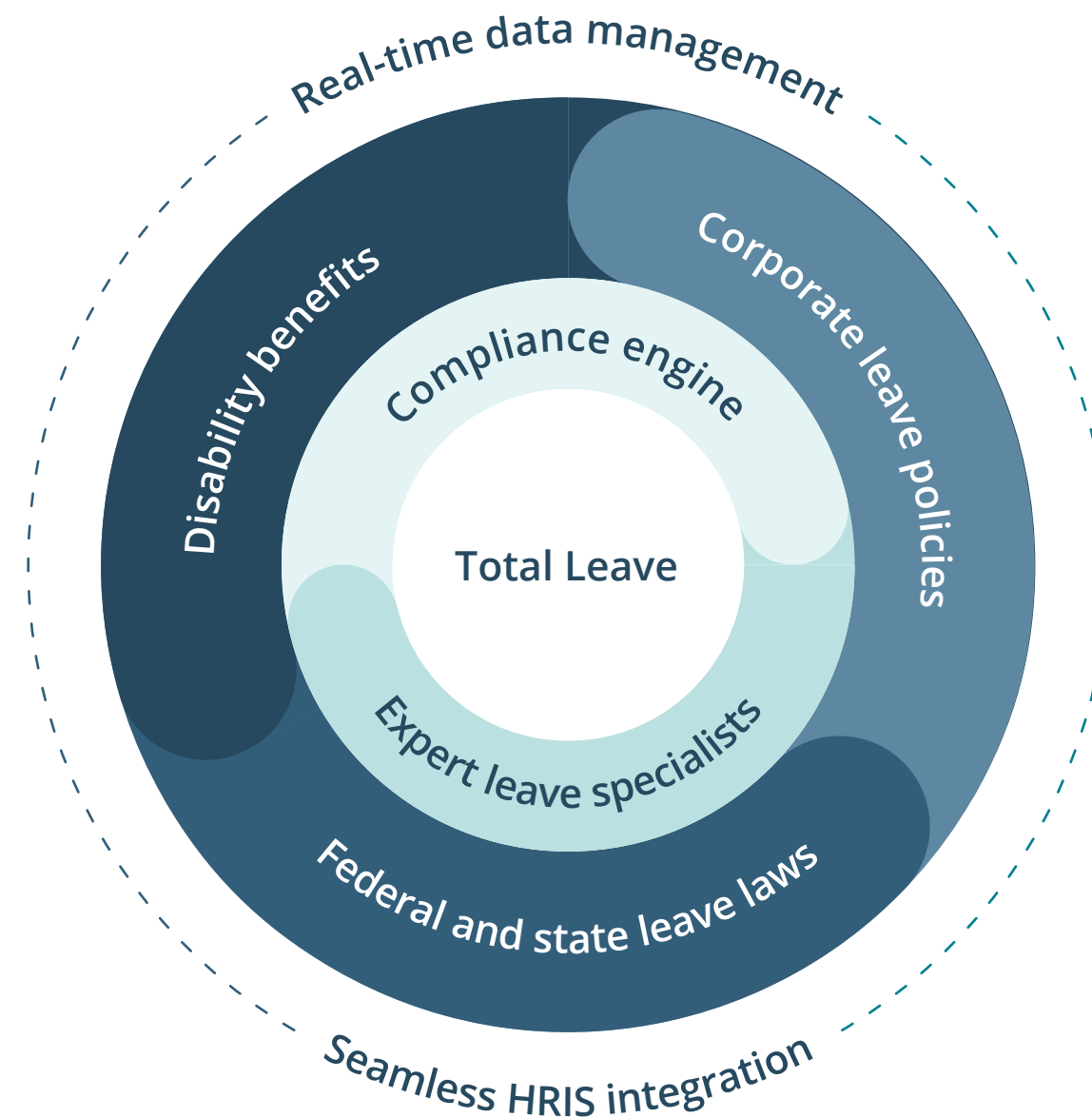
How it works

Supports employees with a simple, empathetic experience
Lightens HR's load with state-of-the-art tools and automated compliance



Leave manager for HR

- Leave and absence dashboard
- Real-time claims visibility
- Clear action-item notifications
- Quick access to details
- Easy ways to upload and update information
- Self-serve reports and data extracts



Self-service leave center for employees

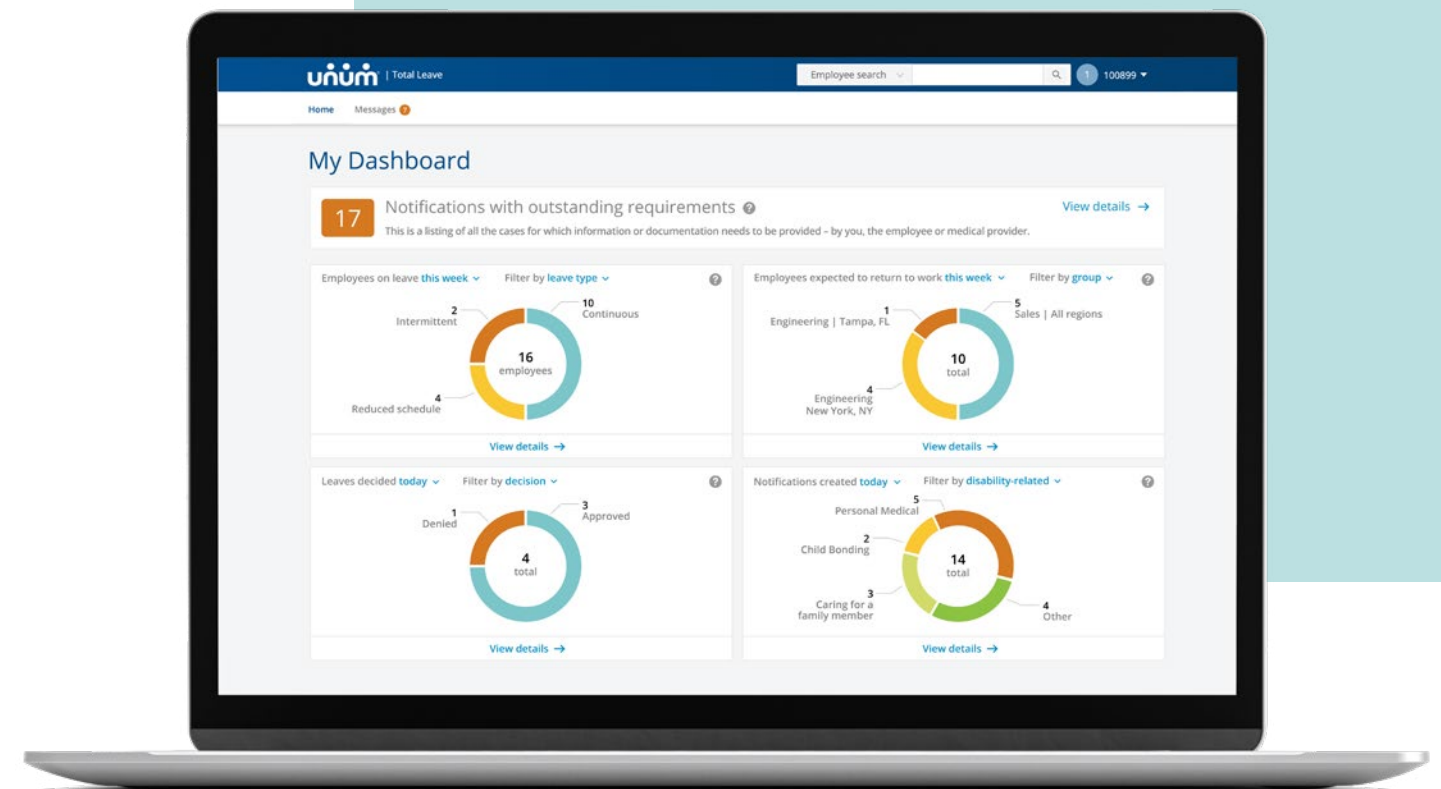
- Guided leave planning
- Easy leave requests and claim submission
- 24/7 access — an always-on hub for leave
- Return-to-work confirmation
- Mobile, web, text, email or phone
- Near-instant digital payments

Leave manager for HR

Unified dashboard puts everything at HR's fingertips

- **Easily find and view** real-time, transparent information throughout the claim and leave process
- **View employee information** and drill down into details all in one place
- **Quickly take care of tasks** like updating records or uploading documents
- **Get comprehensive insights** and download robust reports
- **Eliminate manual data entry** and errors by integrating directly with your HRIS

Learn more in our quick video.

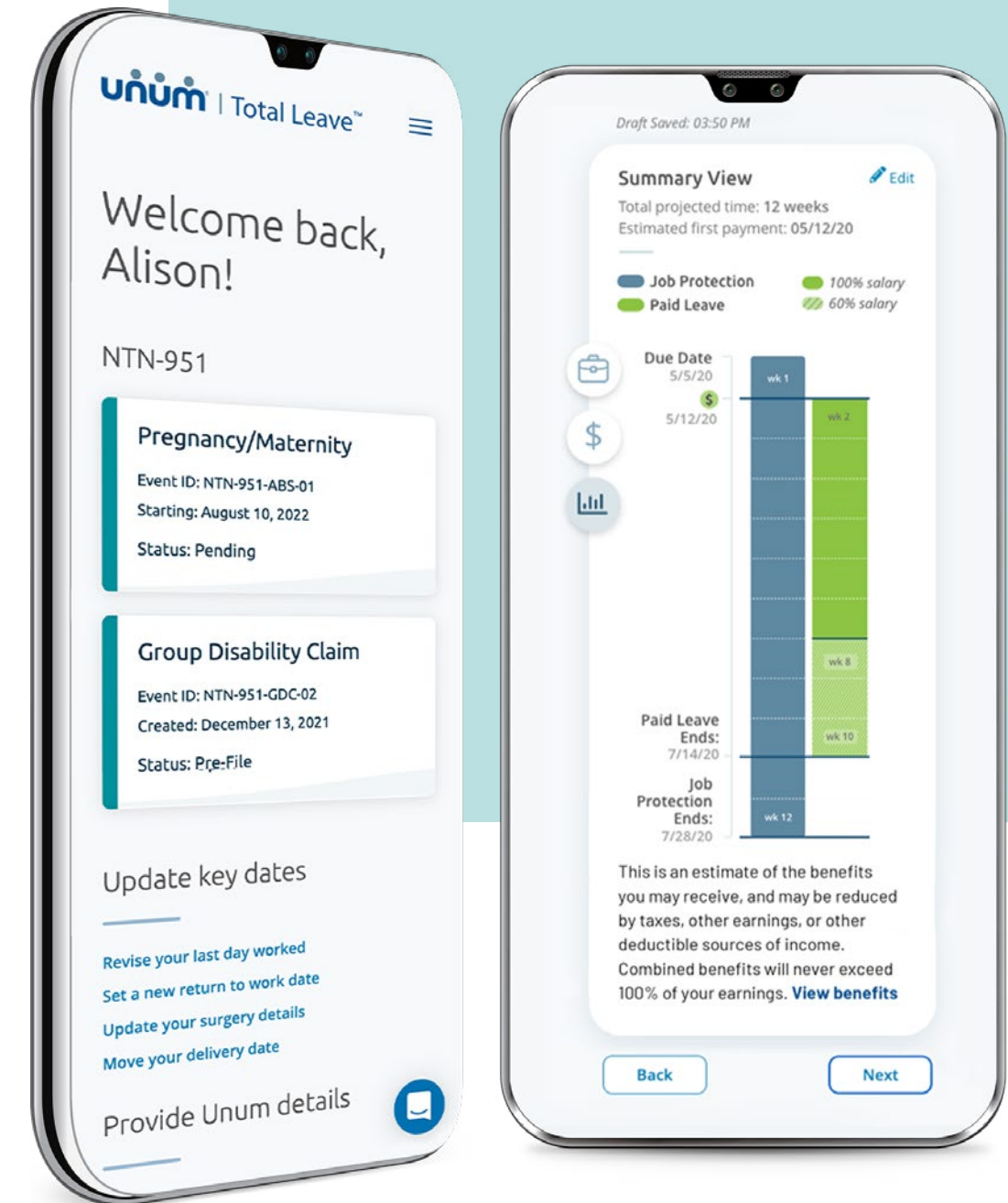


Self-service leave center for employees

A uniquely engaging approach to simplifying leave and lightening the load on HR

- **Get started quickly** with guided, conversational self-serve leave planning and claims available 24/7
- **Keep things moving** by uploading documents, completing needed information and accessing key communications
- **Stay up to date** with text and/or email notifications
- **Receive benefits faster** with near-instant digital payments
- **Talk to a live Total Leave specialist** who has all the information at their fingertips to help in the moments that matter the most

Learn more in this quick video.



Digital payments fulfill the benefit promise — fast



With many households living **paycheck to paycheck**, prompt payment is an important part of the benefit promise



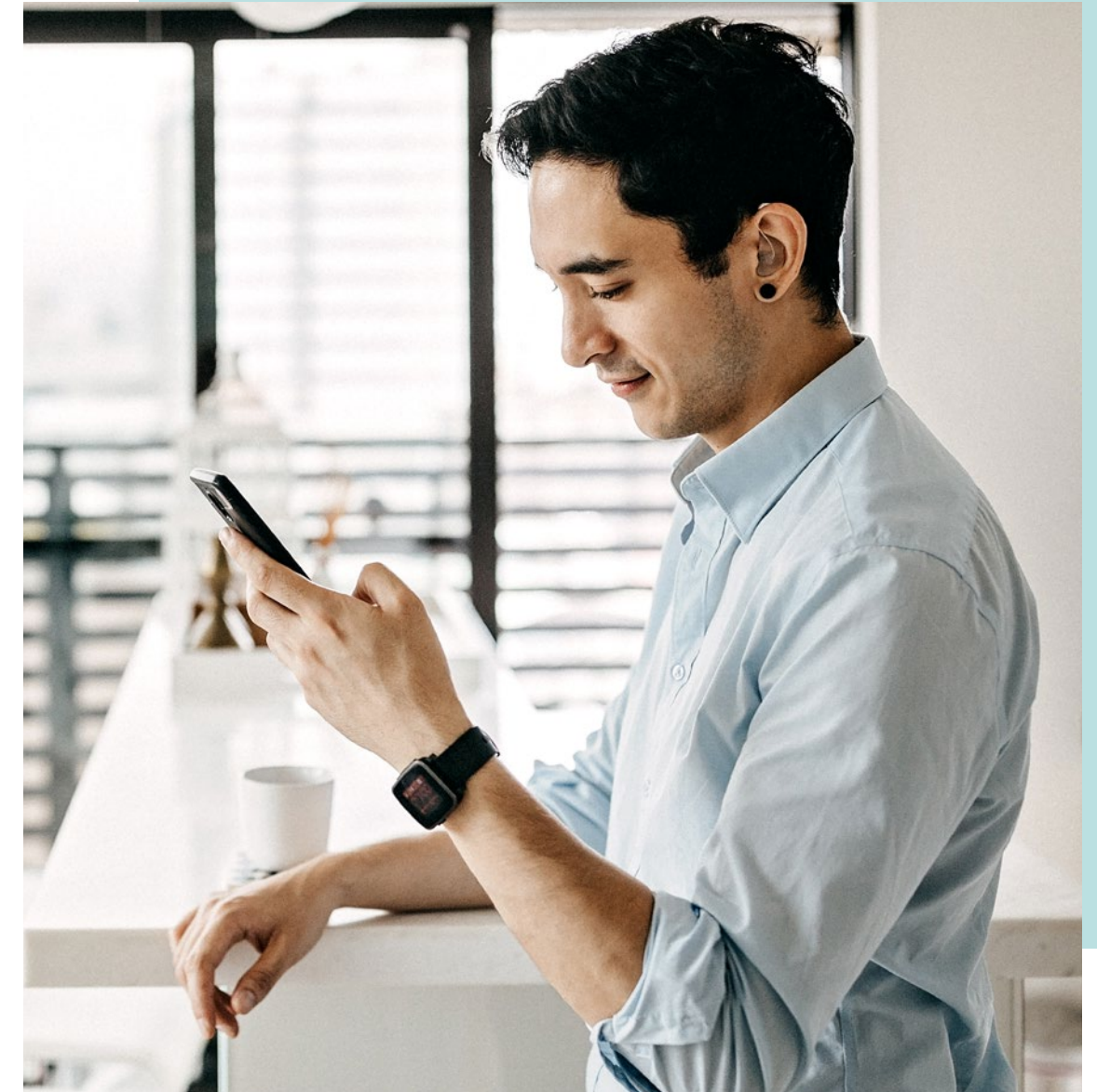
Most leave-related calls to HR are **questions about receiving payment**



Partnerships and connections (Zelle, etc.) allow employees to choose **near-instant digital payment** on approved claims



Prompt, accurate payment **boosts employee satisfaction, reduces HR time and effort**



A compliance engine that keeps you going



Built with decades of trusted regulatory knowledge



Helps ensure compliance at every step



Evolves as requirements change



Provides indemnification that includes negligence, with no financial cap on damages (unlike competitors)



Reducing HR burden

Count on our tried-and-true leave specialists and real-time data management capabilities to ease the toughest leave challenges your HR team faces.



Total Leave specialists

Experienced service teams:

- Dedicated, empathetic specialists assigned to follow up with employees
- Help employees understand their options and properly submit claims/requests
- Work to help employees transition back to work
- Reduce routine questions for HR



Advanced integration

Compliance reviews and strategic program design:

- Industry-leading integrations with leading HR systems
- Automated processes for faster turnaround times
- Real-time data management and accuracy across all leave types
- Reduces duplicate data entry and rework across business processes

Embrace a modern leave strategy

Turn your leave policy into a competitive advantage for attracting and keeping your best employees while reducing work for your HR team. [Contact us today](#) to learn more about Unum Total Leave.



The human element of leave and why it's critical now

[Watch the webinar](#)



Best practices for managing intermittent leave

[Watch the webinar](#)



How tech is transforming leave management

[Watch the webinar](#)



Better benefits
at work.™

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